



2022-2023 Chromebook User Agreement

Purpose

Saint Brigid Catholic School is committed to providing students with the technology resources necessary to prepare them to be successful in high school, college, and beyond. Each student will be assigned their own Google Chromebook device as a tool to enhance their educational experience.

Terms of Agreement

As students are entrusted to this technology resource, they are given a great responsibility for the care of the device as well as conducting themselves in an ethical and moral manner in using these devices. While the Chromebooks are the property of Saint Brigid Catholic School, students, parents, and guardians have the responsibility to ensure that the devices are properly cared for, charged, updated, properly transported, and remain in good working condition. By signing this form students, parents, and guardians are agreeing to abide by the following terms and conditions:

1. This device is and will always be the property of Saint Brigid Catholic School.
2. Saint Brigid Catholic School has the right to inspect the content of any device, at any time.
3. Any use of this device must be in full compliance with the Saint Brigid Catholic School Code of Student Conduct.
4. Students should only connect to the designated Saint Brigid Catholic School Student wireless network and are NOT to connect to any other network or hot spots; while at school.
5. Student will use the device as part of planned instruction at any time designated by the teacher during the school day.
6. Student agrees to use the device for educational purposes only.
7. Student will not trade devices with other students.
8. Student is responsible for remembering their username and password in order to be prepared for each school day.
9. Students may not change their username or password unless directed by an administrator.
10. The issued protective case must remain on the device at all times.
11. When moving between classes, students are to zip the Chromebook in its protective case, and carry by the handle of the protective case.
12. Student is responsible for transporting their own device to and from school on a daily basis, if the device is allowed to be removed from school property.
13. Devices must be transported within the approved carry case and not placed in the student's backpack.
14. Students are responsible for having their Chromebook fully charged by the beginning of the school day and for being prepared with their power cord should it need a charge during the school day. Saint Brigid will not have enough plugs on hand otherwise.

A copy of this agreement may be accessed on the Saint Brigid Catholic School website.



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15. Students are NOT to personalize the device and/or case with stickers, labels, markers, etc.
16. Students are not to alter, damage, or remove the Saint Brigid logo or asset tag on the device.
17. Care should be taken to keep food, drink, and moisture away from the device.
18. Students are not to leave Chromebooks in hot cars where they may be damaged or stolen.
19. Chromebooks are not allowed in the restroom, locker room, nor used during lunch or recess.
20. Keep Chromebooks away from pets and young children.
21. Any damage to the device is to be reported to a teacher or building administrator immediately.
22. Saint Brigid Catholic School has the right to assign apps or software to the device.
23. Students may not install any software/apps unless directed by a teacher or administrator.
24. Student is responsible for downloading and updating apps with parent and/or teacher supervision.
25. Students are not to delete or remove any apps or profiles assigned by Saint Brigid Catholic School unless instructed.
26. Saint Brigid Catholic School reserves the right to blacklist any apps deemed inappropriate for the classroom or that are a distraction to the learning environment.
27. Google Drive should be used for storing all school related files and the student is responsible for backing up any data stored locally on the device. Saint Brigid Catholic School will NOT backup the content stored on individual devices.
28. Student is responsible for returning the device and related materials to the school before the last day of the school year or immediately upon leaving school.



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Repair/Replacement Program

If a Chromebook requires repairs or replacement, a student will be assigned a temporary Chromebook, subject to availability. Saint Brigid Catholic School will make every attempt to ensure the device is returned to the student as soon as possible.

Saint Brigid Catholic School will be self-funding repairs and/or replacements. Each claim will be assessed on a case-by-case basis with the details of the problem and resolution being tracked in the school's system. Saint Brigid Catholic School will follow the guidelines listed below to determine the appropriate course of action when responding to a claim:

1. Initial hardware failure claims will be covered in full by Saint Brigid Catholic School.
2. Parents/guardians will be responsible for covering 100% of the repair or replacement cost associated with any subsequent claims.
3. Parents/guardians will be responsible for 100% of the replacement costs in the event that the device is lost or stolen, deliberately vandalized, or subjected to gross neglect.
4. If the case is damaged and is no longer usable, the parent/guardian will be responsible for 100% of the replacement costs (replacement cost for a case is \$24).
5. Parents /guardians will be responsible for replacing lost or damaged power cords at a cost of \$30. Cords may only be purchased through Saint Brigid School; no third-party cords may be purchased to ensure no damage is sustained.

I have read and understand the terms defined within the Saint Brigid Catholic School Chromebook User Agreement. I will ensure that my student abides by these terms and to the following:

I agree to the terms defined within this user agreement and grant my student permission to bring the device home.

I agree to the terms defined within this user agreement but do not want my student to be responsible for removing the device from the school building.

Student Name _____

Student Signature _____

Parent/Guardian Name (Print) _____

Parent/Guardian Signature _____ Date _____

A copy of this agreement may be accessed on the Saint Brigid Catholic School website.