

**Saint Brigid Catholic School**  
**PTO Meeting Agenda**  
**February 18<sup>th</sup>, 2019, 6:30 p.m.**

**PTO Mission Statement:** *“The mission of the Saint Brigid Catholic School Parent and Teacher Organization is to assist in providing moral, spiritual, and financial support that directly benefits the children who attend Saint Brigid Catholic School. In addition, the mission of the PTO is to provide such support to the staff of the school, enabling them to continually provide quality educational experiences for our children.”*

**Meeting Start:** 6:35pm

**Attendees:** S. Keyes, L. Wilkowski, A. Mitus, S. Nemeth, J. Cronin, J. Bayardo, Fr. Andy, S. Sessions, J. Mirkovich

**Agenda:**

1. Opening Prayer- Fr. Andy
2. Welcome & Introductions- SK
3. Minutes – Approve November Minutes- SK Motion, approved with edits
4. Reports
  - a. Principal’s Report- L. Wilkowski
    - i. Enrollment up to 140
    - ii. Questions about open enrollment for MS, goal by the end of this week to send information out again, all students from blessed sacrament were given a packet, Middle school meeting- no BS parents attended
    - iii. [Principal’s full report](#) (click here)
    - iv. Kristi Sinicki and Sheri Kuchek applied for and received teacher mini grants that allowed them to purchase IXL for the middle school
    - v. Susie Hollingshead and Sherri Nemeth received a grant for makerspace materials to help us to meet our Next Generation Science Standards.
    - vi. School’s emergency operations plan has been rewritten to meet the requirements necessary for us to apply for a safety and security grant with the Michigan State Police Department.
    - vii. Walkathon committee planning May 2019 event for this year. Highlight- we have an anonymous donor that will match \$15,000 when we reach that amount in pledges! Letters should going out for contest and Pep rally March 21<sup>st</sup>
    - viii. The kindergarten open house is rescheduled for tomorrow at 1pm. We have about 12 families registered to attend!
    - ix. Nouvel/ASC informational night- 4 families attended- interest to see if families would go to one or the other if transportation was provided? Superintendent indicated that if there was enough of a need he could justify a bus.

- x. Superintendent meeting Wednesday with parents from 2:30-3:15 and staff from 3:30-4:15 and school committee at 5:30pm.
- xi. [“A Day in the Life at Saint Brigid Catholic School”](#) has been added to the first page of our website (click link to view)
- xii. Great Lakes Bay STEM Institute Leaders participants will come observe Saint Brigid science on February 26, 2019. Touring to learn about STEM education in the region and will have a full day on STEM education in March where they will de-brief about their visits.
- xiii. Instructional programs that have been added this year include:
  - 1. Bookshare for students to have any book read to them and
  - 2. WIN (What I Need) – a class in middle school run by Krina Young and Kristi Sinicki for students who need extra reading or math instruction. This prevents those students from being pulled from other classes. They hope to implement a similar program in K – 5 next year.
  - 3. IXL (a reading and math computer program) has been purchased for use, especially with struggling students.
  - 4. Krina Young has been assessing every new student for reading to know exactly what their needs are.
- xiv. Waiting on snow/ ice days to be scheduled. State legislature to make a decision on number of days excused and number of days to be made up
- xv. Report cards go home tomorrow
- xvi. IXL continued PTO discussion- implementation grades 4-8 currently
- xvii. Discussion about Preschool

5. Pastor’s Report- Fr. Andy

- a. Emerald evening- over \$100k raised
- b. Looking at distributing funds raised- working on purchasing technology, working on timeline for implementation
- c. 2019 Emerald evening date set- November 9th- theme Kentucky derby
- d. Parish financial updates in bulletin this weekend
- e. Revenue has dipped but across all parishes
- f. School donations and school income is up so what school typically needs for supplement so breaking even
- g. Registration for 2019-2020 already on FACTS- can enroll for next year already, how you are going to pay and amounts will be updated
- h. Grants to write- seeking assistance coming up
- i. Downtown Art expo- “T’d up”- Fr. Andy working with Artists from parish- looking to get an entry in for the school

6. Treasurer’s Report-

- a. No updates for meeting- will follow up next month- look to bulletin.

7. Scrip Coordinator Report- SK presenting for JC
  - a. [Full Scrip Feb. 2019 Report](#) (click here)
  - b. We are lower than we have been in the past, no trends identified yet
  - c. Looking into scrip introducing credit card usage- fee will be put back onto the consumer, wouldn't be for usage on scrip now, would be at the point of sale table- using a square up etc.
  - d. Risk- if we miss the fee at point of sale- would school have to eat the cost
  - e. Suggest a survey, outline info and ask parent feedback on cc option
8. President's Report- SK
  - a. Fundraiser "Eaglepalooza" small silent auction, small event, polka band- would love to see more St. Brigid families attend neighboring schools/communities for support
  - b. Attention for PTO- Julie and Scott at 2-year mark for positions- Positions will be open for nominations- anyone interested needs to attend the next meeting
  - c. Discussion about PTO attendance- ideas to get families more engaged
  - d. Discussion about PTO speaker- future topics ideas- Technology, Bullying

**Meeting Adjourned: 7:43pm**