



2018-19 Chrome Book User Agreement

Purpose

Saint Brigid Catholic School is committed to providing students with the technology resources necessary to prepare them to be successful in high school, college, and beyond. Each middle school student will be assigned a Google Chrome Book device as a tool to enhance his or her educational experience.

Terms of Agreement

As students are entrusted to this technology resource, they are given a great responsibility for the care of the device as well as conducting themselves in an ethical and moral manner in using these devices. While the Chrome Books are property of Saint Brigid Catholic School, students, parents, and guardians have to responsibility to ensure that the devices are properly cared for, charged, updated, properly transported, and remain in good working condition. By signing this form, students, parents, and guardians are agreeing to abide by the following terms and conditions:

1. Any use of this device must be in full compliance with the Saint Brigid Catholic School Code of Student Conduct.
2. Due to the risk of damaging the product, **no third party power cords may be purchased** if a cord is lost. Replacement cords may only be purchased through Saint Brigid Catholic School to ensure that the Chrome Book does not sustain damage from an improper cord. Cost for replacement cord is \$45.
3. This device is and will always be property of Saint Brigid, therefore, Saint Brigid reserves the right to review and inspect the Chrome Book at any time.
4. Student will use the device as part of planned instruction at any time designated by the teacher during the school day. Each device must be transported within the approved carry case and not in a student backpack.
5. Student is responsible for transporting the device to and from school on a daily basis if the device is allowed to be taken from school.
6. Student will not trade devices with other students.
7. Student agrees to use the device for **educational purposes only**.
8. The issued protective case is to remain on the device at all times.
9. Any damage to the device is to be reported to a teacher or building administrator immediately.
10. Students should only connect to the designated Saint Brigid Catholic School wireless network while at school and are NOT to connect to the Guest network.
11. Students are NOT to personalize the device and/or case with stickers, labels, markers, etc. In addition, students are not to alter, damage, or remove the Saint Brigid logo sticker on the device.



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12. St. Brigid Catholic School has the right to assign apps or software to the device. Students may not change their username or password unless directed by an administrator.
13. Student is responsible for remembering their username and password to be prepared for each school day.
14. Students may not install any software/apps unless directed by a teacher or administrator.
15. Student is responsible for downloading and updating apps with parent and/or teacher supervision.
16. Students shall only use their Saint Brigid Catholic School credentials when adding software to the device.
17. Saint Brigid Catholic School reserves the right to blacklist any apps deemed inappropriate for the classroom or that are a distraction to the learning environment.
18. Student is responsible for backing up their data on the device. Saint Brigid Catholic School will NOT backup the content stored on the device.
19. Student is responsible for returning the device and related materials to the school by the last day of the school year or immediately upon leaving school.
20. Saint Brigid Catholic School has the right to inspect the content of any device at any time.
21. Students are not to delete or remove any apps or profiles assigned by Saint Brigid Catholic School unless instructed.
22. Care should be taken to keep food, drink, and moisture away from the device.
23. Students are not to leave Chrome Books in hot cars where they may be damaged or stolen.
24. Keep Chrome Books away from pets and young children.
25. Chrome Books are not allowed in the bathroom, locker room, and are not to be used during lunch or recess.
26. When moving between classes, students are to zip the Chrome Book in its protective case, and carry by the handle of the protective case.
27. Students are responsible for having their Chrome Book fully charged by the beginning of the school day and for being prepared with their power cord should it need a charge during the school day. Saint Brigid will not have enough plugs on hand otherwise.

Repair/Replacement Program

St. Brigid Catholic School will be self-funding repairs and/or replacements. Each claim will be assessed on a case-by-case basis with the details of the problem and resolution being tracked in the school's system. Saint Brigid Catholic School will follow the guidelines listed below to determine the appropriate course of action when responding to a claim:

1. Initial claims will be covered in full by Saint Brigid Catholic School through our Google repair policy.



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3. Parents/guardians will be responsible for covering 100% of the repair or replacement cost associated with any subsequent claims.
4. Parents/guardians will be responsible for 100% of the replacement costs in the event that the device is lost or stolen, deliberately vandalized, or subjected to gross neglect.
5. If the case is damaged and is no longer usable, the parent/guardian will be responsible for 100% of the replacement costs (replacement cost for a case is \$24).
6. Parents /guardians will be responsible for replacing lost or damaged power cords at a cost of \$45. Cords may only be purchased through Saint Brigid School, no third party cords may be purchased to ensure that no damage is sustained through an improper cord.

If a Chrome Book requires repairs or replacement, a student will be assigned a temporary Chrome Book, subject to availability. Saint Brigid Catholic School will make every attempt to ensure the device is returned to the student as soon as possible.

I have read and understand the terms defined within the St. Brigid Catholic School Student Device Agreement. I will ensure that my student abides by these terms, and therefore, to the following:

I agree to the terms defined within this user agreement and grant my student permission to bring the device home.

I agree to the terms defined within this user agreement but do not want my student to be responsible for removing the device from the school building.

Student Name _____

Student Signature _____

Parent/Guardian Name (Print) _____

Parent/Guardian Signature _____ **Date** _____

A copy of this agreement may be accessed on the Saint Brigid Catholic School website.